**RESUME**

**POOJA VERMA**

**Residential Address**: 1244/31, Laxman Vihar , Phase 2 , Gurugram-122001

**Contact**: 8700352554

**Email:** mail2vermapooja@gmail.com

**CAREER OBJECTIVES**:

* To obtain a position as a teacher that will utilise my dedication to children educational needs and development.
* To encourage creativity and higher order thinking in a way that increase students’ performance.
* Being educationist my focus is to motivate and develop the interest in the subject which I take up and develop the student interest for the future with high standard of service by motivating and monitoring continual growth of students in all dimensions by utilizing modern teaching techniques and innovations .

**STRENGTH:**

* Punctual, Hardworking, Dedicated.
* People oriented nature.
* Quick learner.

**ACADEMIC QUALIFICATION:**

* B.ED from Maharishi Dayanand University (2017-2019)
* M.COM from Maharishi Dayanand University (2015-2017).
* B.COM (HONS) from Maharishi Dayanand University (2012-2015).
* 10+2 from JIWAN JYOTI SR. SEC. SCHOOL (2012).
* 10 from JIWAN JYOTI SR. SEC. SCHOOL (2010).
* Qualified PRT level of CTET.

**COMPUTER SKILLS:**

* Basic knowledge of computer.

**OTHER SKILLS**

* Having experience of handling examination department (In AVR PUBLIC SCHOOL).

**WORKING EXPERIENCE:**

* Worked as a PGT ECONOMICS in **GLOBAL PUBLIC SCHOOL,TEEKLI (**April 2022 -March 2023)
* Also taught Business Studies to Class XI.
* Worked as a PGT ACCOUNTS in **AVR PUBLIC SCHOOL** (July 2020-March2022)
* Teaching experience(as a trainee) of 15 days at **JIWAN JYOTI SR. SEC. PUBLIC SCHOOL**, SEC-4, GURUGRAM.
* Teaching experience(as a trainee) of 4 months at **GREENWOOD PUBLIC SCHOOL,** SEC-10, GURUGRAM.
* 7 years of tuition teaching .

**PERSONAL INFORMATION:**

* **Father’s Name:** Mr. Ravinder Kumar Verma
* **Mother’s Name:** Mrs. Maya Verma
* **Date Of Birth:** 12 September 1994
* **Nationality:** Indian
* **Religion:** Hindu
* **Marital Status:** Unmarried
* **Language Known:** Hindi , English
* **Hobbies:** Listening Music ,Dancing

**DECLARATION:**

I hereby declare that all the information provided in my resume is true to the best of my knowledge.

Date: …………………………..

Place: ………………………….

**POOJA VERMA**